

## **ARTICLE 24:15**

### **CERTIFICATION**

#### Chapter

- 24:15:01 Definition of terms.
- 24:15:02 Requirements for certification.
- 24:15:03 Applications for certificates.
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### **CHAPTER 24:15:01**

#### **DEFINITION OF TERMS**

#### Section

- 24:15:01:01 Definitions.
- 24:15:01:02 Professional development plans.

**24:15:01:01. Definitions.** Terms used in this article mean:

(1) "Accredited," having met the standards of the National Council for Accreditation of Teacher Education or one of the six regional accrediting agencies: North Central Association, New England Association, Middle States Association, Southern Association, Northwest Association, and Western Association;

(2) "Administrator," an individual who has completed an approved graduate program for principals, school superintendents, special education directors, or curriculum directors at an accredited institution and has been issued a South Dakota certificate;

(3) "Advanced certification," certification that is granted to an individual who has obtained a master's, doctorate, or specialist degree, or National Board Certification;

(3) (4) "Alternative certification," a process of completing an approved education program for teachers or a professional development plan for alternative certification while employed in a South Dakota school system accredited by the department;

(4) (5) "Approved education endorsement program," a sequence of courses and experiences completed at a minor level or less that meets preparation standards in article 24:16;

(5) (6) "Approved education program," a sequence of courses and experiences requiring completion of a degree with a major or its equivalent that meets preparation standards of article 24:16 or preparation standards of other states' educational agencies;

(6) (7) "Authorization," official indication on a certificate of the holder's preparation in a subject/area and age/grade span;

(7) (8) "Certificate," document granted by the state of South Dakota that provides official recognition of completion of all necessary preparation requirements and authorizes the holder to perform educational services;

(8) (9) "Certifying officer," the official from an accredited institution with approved education programs who is authorized to verify completion of preparation requirement and recommend certification;

(9) (10) "Department," South Dakota Department of Education;

~~(10)~~ (11) "Instructor," an individual who has not completed an approved education program for teachers but who is on a professional development plan, except for those who are qualified pursuant to subdivision 24:15:03:02(3), and has been issued a South Dakota certificate;

~~(11)~~ (12) "Lapsed certificate," a certificate which has been allowed to expire without

making application that establishes eligibility for renewal by October 1 of the year of expiration;

(~~12~~) (13) "Professional development plan," a plan for professional development of personnel that meets the requirements of § 24:15:01:02;

(~~13~~) (14) "School service specialist," an individual who serves as a school counselor, a school social worker, school psychologist, school psychological examiner, school speech/language pathologist, school library media specialist, or business official and has been issued a South Dakota certificate;

(~~14~~) (15) "State certification exam," an assessment of content and pedagogical knowledge required in article 24:16 with passing scores established by the Board of Education;

(~~15~~) (16) "Teacher," an individual who has completed an approved education program for teachers at an accredited four-year institution or a professional development plan for alternative certification and has been issued a South Dakota certificate.

**Source:** 24 SDR 160, adopted May 28, 1998, effective September 1, 2000; 28 SDR 43, effective August 23, 2001; SL 2003, ch 113, § 1, effective July 1, 2003; 30 SDR 26, effective September 3, 2003; 31 SDR 43, effective October 3, 2004; 31 SDR 129, effective March 22, 2005.

**General Authority:** SDCL 13-1-12.1, 13-42-3.

**Law Implemented:** SDCL 13-42-1 to 13-42-4.

## **CHAPTER 24:15:02**

### **REQUIREMENTS FOR CERTIFICATION**

#### Section

24:15:02:01 Certificate description.

24:15:02:02 Level of academic preparation.

- 24:15:02:03 Validity of certificate.
- 24:15:02:04 Professional preparation.
- 24:15:02:05 Subject/area authorization.
- 24:15:02:06 Age/grade span authorization.
- 24:15:02:07 Applicability of requirements.
- 24:15:02:08 State certification exam requirements.

**24:15:02:03. Validity of certificate.** The certificate is valid for one year, two years, ~~or~~ five years, or ten years. A certificate issued or renewed between the dates of January 1 and December 30 of any year is valid from the date of issuance to July 1 of the expiration year of the certificate.

**Source:** 24 SDR 160, adopted May 28, 1998, effective September 1, 2000; 31 SDR 178, effective May 24, 2005.

**General Authority:** SDCL 13-1-12.1, 13-42-3.

**Law Implemented:** SDCL 13-42-1 to 13-42-4.

## **CHAPTER 24:15:03**

### **APPLICATIONS FOR CERTIFICATES**

#### Section

- 24:15:03:01 Application process for certification.
- 24:15:03:02 Five-year certificate.
- 24:15:03:03 Two-year certificate.
- 24:15:03:03.01 One-year certificate
- 24:15:03:04 Revoke, suspend, or void a certificate.
- 24:15:03:05 Fee for a South Dakota certificate.
- 24:15:03:06 Renewal process.

24:15:03:07	Additional authorizations.
24:15:03:08	Restrictions on additional authorizations.
24:15:03:09	Updating a lapsed certificate.
24:15:03:10	Authority to act application.
24:15:03:11	Applicants from out-of-state with National Board Certification.
24:15:03:12	<u>Ten year certificate</u>

**24:15:03:02. Five-year certificate.** The department may issue a five-year certificate to an applicant who has:

(1) Completed an approved education program or an approved education endorsement program for school psychological examiners; or

(2) Completed requirements of the professional development plan identified at issuance of the two-year nonrenewable certificate; or

(3) Completed a master's degree or higher in the discipline, is employed as a full-time faculty member at a South Dakota university, and is teaching secondary courses over the Digital Dakota Network. The employing university must hold accreditation from a regional accrediting agency recognized by the United States Department of Education pursuant to 20 U.S.C. § 1099b as amended to January 1, 2001, or participate in any federal financial assistance program authorized by Title IV of the Higher Education Act of 1965 as amended to January 1, 2001; or

(4) Documented National Board Certification. Applicants with National Board Certification renewing an initial ~~five-year~~ certificate must verify completion of three semester hours of coursework in South Dakota Indian Studies approved by the Department of Education.

Applicants whose programs are more than five years old must provide documentation of six semester hours in the applicant's field of study from an accredited four-year institution in the

five years immediately preceding the date of application. Instructors, except for those who qualify pursuant to subdivision (3) of this section, must submit a continuing professional development plan before a five-year certificate may be issued. Instructors who verify completion of professional development plans for alternative certification may be issued a certificate indicating professional preparation as a teacher.

**Source:** 24 SDR 160, adopted May 8, 1998, effective September 1, 2000; 28 SDR 43, effective August 23, 2001; 30 SDR 26, effective September 3, 2003.

**General Authority:** SDCL 13-1-12.1, 13-42-3.

**Law Implemented:** SDCL 13-42-1 to 13-42-4.

**24:15:03:05. Fee for a South Dakota certificate.** The following are the nonrefundable fees for issuance and renewal of a South Dakota certificate:

(1) One year validity - \$15;

(2) Two year validity - \$20;

(3) Five year validity - \$30;

(4) Ten year validity - \$50;

~~(4)~~ (5) Any action requested by the holder which warrants the review of certification records or issuance of a new certificate - \$20.

**Source:** 24 SDR 160, adopted May 8, 1998, effective September 1, 2000; 27 SDR 32, effective October 11, 2000.

**General Authority:** SDCL 13-1-12.1, 13-42-3.

**Law Implemented:** SDCL 13-42-1 to 13-42-4.

**24:15:03:11. Applicants from out-of-state with National Board Certification.** Applicants new to the state with National Board Certification are granted a ~~five-year~~ ten -year certificate

valid from the date of obtaining National Board Certification. Renewal of an initial ~~five~~ ten-year certificate requires the completion of three semester hours of coursework in South Dakota Indian Studies approved by the department and three additional hours of any combination of DOE renewal, CEU hours, or transcribed credits.

**Source:** 30 SDR 26, effective September 3, 2003.

**General Authority:** SDCL 13-1-12.1, 13-42-3.

**Law Implemented:** SDCL 13-42-1 to 13-42-4.

**24:15:03:12. Ten year certificate.** The department may issue one ten-year certificate to an applicant who has completed advanced certification within the previous five-year period. The certificate shall be issued from the date of the completion of the degree.

Before renewing a ten-year advanced certificate, an applicant must complete the following within the ten-year period:

- 1) Six semester hours or nine quarter hours from an accredited postsecondary institution; or
- 2) Six renewal credits approved by the department; or
- 3) Ninety hours of continuing education units (CEU's); or
- 4) A combination of these hours equivalent to six semester hours.

**Source:**

**General Authority:** SDCL 13-1-12.1, 13-42-3.

**Law Implemented:** SDCL 13-42-1 to 13-42-4.